

**Everett School Employee Benefit Trust
Agenda
Wednesday, December 11, 2013
Community Resource Center
Boardroom
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the October 16, 2013 Meeting**
- 4. Financials – Darla Vanduren**
- 5. Fiduciary Liability Insurance Renewal – Darla Vanduren**
- 6. Wellness Program Update – Gail Buquicchio**
- 7. Human Resources Report – Randi Seaberg**
 - ✓ Third Quarter EAP Report
 - ✓ Open Enrollment Update
- 8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees**

Annual **January** meeting topics:

 - ✓ Human Resources provides an update on Open Enrollment processes and participation (Randi)
 - ✓ Fourth Quarter EAP report (Randi)
- 9. Other**
- 10. Adjournment**

Next Meeting
January 15, 2014
4:00 p.m.